



Job Title: **Route Master**

Job Specification:

The route master will report directly to the Committee. The role of the route master is to create and publish the official club rides which currently happens on a Sunday at 9am. The route master is to include the length and difficulty of each ride e.g. Red, Amber, Green and make this applicable to download via a GPX file (e.g. Strava).

Club rides are currently advertised via the Members Only Facebook page.

Item	Description
Key Responsibilities	<ul style="list-style-type: none"> ● Create and publish official club rides e.g. Sunday ride onto the Club members Facebook page for the following month. To be completed 1 week prior to the end of the current month. ● Publish all rides with a link to the applicable GPX file ● Vary routes in different directions and take on members feedback. ● The first Sunday of every month will be a Green ride of approximately 40 miles to encourage new members to the club. ● Liaison between social media manager and webmaster may be required for publication of rides

Responsibilities for all committee members	<ul style="list-style-type: none"> ● When on a club ride, take the role of a ride leader for the given group they are in. ● Encourage members to take an active part in running the club. ● Recruit new members for the committee when necessary. ● Make sure new members are made welcome and looked after. ● Represent the club at local, county, and national levels. ● Promote the club. ● Actively engage and offer any new idea in Committee meetings, for the interest of the club. ● Provide a handover for the given role being passed onto a different person. As well as be available for questions and help for the following 14 days during the handover period.
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Disclaimer:

It is the responsibility for all committee members to work together across all activities. Although individual members are responsible for specific tasks, the committee is to work as a team and act as a non-bias route for club members. The committee are to work together as a team and assist each other, working amicably together and always putting the interests of the club over personal opinions.

Committee members are expected to attend all committee meetings where applicable. Committee meetings are to be determined and agreed together (via the WhatsApp group) and where a

committee member is absent, they are to communicate any updates prior to ensure this can be discussed. The absent committee member is also to be briefed on the outcome of the meeting after to ensure complete transparency is adhered to throughout the committee.

Sodbury Cycle Sport is an unincorporated association and has no separate legal identity. An unincorporated association is not separated from its members in the eyes of the law. This means committee members will have to enter into contracts, or hold assets, on behalf of the club, rather than the club itself. In the event of a claim against the club or breach of contract members of the committee, or wider club could be personally liable.

Policy:

All committee members are to adhere to all British Cycling policies -

https://www.britishcycling.org.uk/membership/article/bcst_Safeguarding-Children

All committee members are to adhere to the General Data Protection Regulation 2016/679 (a regulation in EU law on data protection and privacy for all individuals within the European Union and the European Economic Area).